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ABSTRACT

This document sets forth the requirements for teacher education and certification for the State of South Carolina. There are four sections: (1) certification and credentialing requirements; (2) requirements for additional areas of certification; (3) requirements for initial certification at the advanced level; and (4) requirements for trade and industrial certification. Appended are: (1) minimum required scores on appropriate teaching area examinations; (2) basis for determining class of trade and industrial certification to be issued--summary; and (3) areas of certification and certification codes. (JD)

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Requirements for Teacher Education and Certification

SP 030814

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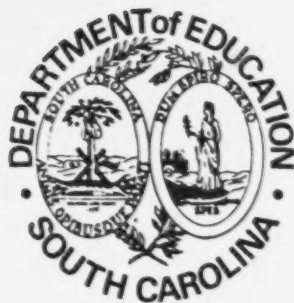
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REQUIREMENTS
FOR
TEACHER EDUCATION AND CERTIFICATION

1988



SOUTH CAROLINA DEPARTMENT OF EDUCATION

Dr. Charlie G. Williams
State Superintendent of Education

Robert R. Hill, Deputy Superintendent
Division of Administration and Planning

Dr. Elmer L. Knight, Director
Office of Teacher Education and Certification

James H. Turner, Chief Supervisor
Teacher Certification

South Carolina Department of Education: An Equal Opportunity Agency

The regulation numbers R43-50 through R43-64 which appear in this publication are included for reference purposes only. The wording of the regulations may not be direct quotes from the Code of Laws of South Carolina, 1976, Code of Regulations. However, the wording as presented in this document maintains the intent of the original regulations and represents the application of these regulations for purposes of certification.

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REQUIREMENTS
FOR
TEACHER EDUCATION AND CERTIFICATION

PART ONE - CERTIFICATION REGULATIONS

These certification policies and regulations replace all such policies and regulations approved prior to this publication, except as indicated.

R43-50. PERSONS REQUIRED TO HOLD A TEACHING CREDENTIAL

Each individual employed in an instructional, classroom teaching position or who serves in a position designed for the support of the instructional program in a public school of this state must hold an appropriate South Carolina teaching credential.

R43-51. REQUIREMENTS FOR CERTIFICATION

The applicant must meet all requirements for certification that are in effect on the date of receipt by the Office of Teacher Education and Certification of all required documentation. The responsibility for providing accurate and complete documentation of eligibility is that of the applicant.

Citizenship. A person must be a citizen of the United States. Non-citizens may establish eligibility by presenting a Declaration of Intention issued by a federal court. The Declaration of Intention will be returned after the necessary information has been recorded.

Age Requirement. A person must be at least 18 years of age before making application for a teaching credential.

R43-51.1. ACCEPTABLE CREDIT

1. All undergraduate credit and degrees must be earned through institutions accredited for general collegiate purposes by a regional accrediting association or through South Carolina institutions which have programs approved for teacher education by the South Carolina State Board of Education. Professional educational credit must be earned through an institution which has a teacher education program approved for initial certification.
2. Graduate degrees acceptable for certification purposes include academic or professional degrees in the field of education or in an academic area for which a corresponding teaching credential is authorized by the State Board of Education. All credit at the graduate level must be earned through the graduate school of an institution accredited for general collegiate purposes by a regional accrediting association and having a regular graduate division meeting regional association requirements, or through South Carolina institutions which have graduate programs approved for teacher education by the South Carolina State Board of Education.
3. All credits are computed by semester hours. (Three quarter hours are equivalent to two semester hours.)
4. Credit shall not be allowed for a course that is repeated unless this duplication has received approval by the Director of the Office of Teacher Education and Certification of the South Carolina Department of Education.

R43-51.2. EDUCATION PROGRAMS

1. South Carolina Teacher Education Programs
 - a. To be eligible for a South Carolina teaching certificate, the applicant must:

- (1) Complete a teacher education program approved for certification by the South Carolina State Board of Education.
- (2) Score at least the minimum qualifying score on the required examinations.

2. Out-of-State Teacher Education Programs

- a. To be eligible for a South Carolina teaching certificate, the applicant must:
 - (1) Complete an out-of-state teacher education program approved by that state's appropriate credentialing agency provided the institution is regionally accredited.
 - (2) Score at least the minimum qualifying score on the required examinations.
- b. Initial or advanced certification will be awarded only in the recommended area on the application of the out-of-state applicant's state-approved teacher education program which most closely conforms to a corresponding South Carolina area of certification.

3. Acquiring Multiple Areas of Certification

Any additional areas of certification must be obtained either through a teacher education program approved for certification or by completing the South Carolina State Board of Education specific course requirements for acquiring additional areas of certification, where applicable.

4. Approved Programs Completed Ten Years Before Application

The applicant who graduated from an approved teacher education program ten or more years prior to applying for an initial South Carolina professional teaching credential must:

- a. Earn a minimum of twelve semester hours within the content of the specialized body of knowledge for the area or areas of certification sought or within specific methods of teaching that specialized body of knowledge. Six semester hours of this requirement must have been earned within the five years immediately preceding application for certification in South Carolina. All other certification requirements of the South Carolina State Board of Education in effect at the time application is made must be satisfied. (See Requirements for Certification.)

OR

- b. Must have taught in another state on a valid teaching credential for at least one year during the five years immediately preceding official application for a South Carolina credential.

5. Critical Need Teacher Certification Program

An individual who qualifies under the Critical Need Conditional Teacher Certification Guidelines as adopted by the State Board of Education may be issued a conditional teacher certificate. Successful completion of certification requirements as prescribed in the Guidelines will qualify the applicant for a five-year Professional Certificate.

R43-51.3. STUDENT TEACHING

1. All persons pursuing undergraduate or graduate programs leading to initial teacher certification must complete the student teaching requirement adopted by the State Board of Education for the level and area of certification sought.
2. Any practicum that may be required for certification in instructional support areas such as speech correction, school psychologists, social workers, guidance counselors, media specialists, and attendance supervisors shall not be used to fulfill the student teaching or practicum requirements in another certification area.
3. A person who received a Bachelor's degree prior to 1982-83 and who has completed all requirements for initial teacher certification with the exception of student teaching and who had at least one full year of K-12 classroom teaching experience prior to 1982-83 may request that two years' teaching experience be used in lieu of student teaching for certification purposes under the following conditions.
 - a. The teaching experience must be at least two full years and earned in a public or private school in grades K-12.
 - b. The individual shall submit a letter or letters of recommendation from the administrative authority of the school or school district where he has taught for the period specified above attesting to the positive quality and manner of his teaching.
 - c. The individual shall submit a letter from a South Carolina public school superintendent verifying that the individual has an offer of employment as a classroom teacher in a public school in South Carolina.
 - d. The individual must have earned, within the last five years, college credit equivalent to that required to renew a Professional Certificate.
4. If a Temporary Certificate or Warrant was issued to an individual prior to July 1, 1984, and student teaching was indicated as a shortage for the Professional Certificate, the student teaching may be satisfied by three years of teaching experience at the appropriate level and the recommendation of the individual's most recent employer.
5. If an individual holds a valid Trade and Industrial Certificate and has taught on that certificate for at least three years, the individual may qualify for an academic credential without having to satisfy the student teaching requirement for that credential; however, all other certification requirements for the academic credential must be satisfied, including the Education Entrance Examination (EEE).

R43-51.4. REQUIRED EXAMINATIONS

All applicants for a teaching certificate must take the required examinations and score the minimum qualifying score acceptable for certification as determined by the South Carolina State Board of Education.

Persons seeking certification in certification areas for which no teaching area examination exists and who meet all requirements for certification in effect on the date of receipt of all required documentation other than a certification test score shall be issued a Conditional Certificate valid for one year. This Conditional Certificate may be renewed annually upon written request from the teacher until the State Board of Education adopts examinations which have been validated for certification purposes with minimum qualifying scores. Upon the adoption by the State Board of Education of the validated examinations and

minimum qualifying scores, teachers holding the Conditional Certificates will be required to take the designated area examinations and present the minimum qualifying score to be issued a Professional Certificate.

The total number of years an individual holds the Conditional Certificate as outlined above will be deducted from the normal five-year life of the Professional Certificate at the time of issue.

R43-51.5. VERIFICATION OF ELIGIBILITY

The Office of Teacher Education and Certification of the State Department of Education may verify the eligibility of an applicant for certification by ascertaining:

1. That the individual completed the teacher certification program as approved for the recommending institution;

OR

2. That the applicant has met a critical needs prescribed program of certification as adopted by the South Carolina State Board of Education.

R43-52. APPLICATION FOR TEACHING CREDENTIAL—REQUIRED DOCUMENTATION

The applicant must submit or have submitted to the Office of Teacher Education and Certification the following documentation:

1. Application Form: A completed application on a State Department of Education form. This form must be signed by the applicant and designated college official.
2. College Transcripts: A complete and official transcript(s). Each transcript must bear the official seal of the institution, the signature of the designated official, the type of degree earned, if any, and the date awarded. Only official transcripts will be accepted for certification purposes.
3. Examination Scores: The required teaching area examination score and the required score on the examination of professional knowledge as adopted by the State Board of Education for purposes of certification. Only official score reports will be accepted.
4. Experience Verification: Appropriate verification of previous teaching experience when such experience is a requirement for an area of certification.
5. Application and Evaluation Fee: A nonrefundable fee for the evaluation and processing of each application.

R43-52.1. EFFECTIVE DATE OF CREDENTIAL

The effective date of the credential shall be based upon the date of receipt of all required documentation of eligibility for the desired credential in the Office of Teacher Education and Certification. An incomplete application will be maintained for a period of six months.

1. If the applicant becomes eligible for an initial credential or a revised class of credential between September 15 and April 30, the credential will be valid from:

- a. The date upon which the teacher completed requirements for the credential provided the application is filed in the Office of Teacher Education and Certification within 45 calendar days after the date on which the teacher completed existing requirements;

OR

- b. The date of receipt of completed application if such date is later than 45 calendar days after the date on which the teacher completed existing requirements.

2. If the applicant becomes eligible for an initial credential or a revised class of credential between May 1 and September 14, the credential will be valid from:

- a. July 1 of the calendar year in which the teacher completed existing requirements provided the application is filed in the Office of Teacher Education and Certification on or before October 14;

OR

- b. The date of receipt of the completed application if such date is after October 14.

3. If an applicant holding a graded certificate or Warrant qualifies for a Professional Certificate as the result of attaining the minimum qualifying score on the required certification examination, the effective date of the upgraded credential will begin with the semester following the date of examination. (Section 59-25-40 of the South Carolina Code of Laws, 1976)

R43-53. CREDENTIAL CLASSIFICATION

The classification of a teaching credential is determined by the applicant's level of formal education and the extent to which that education conforms to South Carolina certification regulations.

R43-53.1. REQUIREMENTS FOR CREDENTIAL ADVANCEMENT

To advance a credential from one classification to another, the applicant must provide to the Office of Teacher Education and Certification the following:

1. A written request to have the certificate advanced.
2. The required documentation of having met State Board of Education requirements for certificate advancement.
3. The required fee for advancement of the certificate.

R43-53.2. TYPES AND LEVELS OF CREDENTIAL CLASSIFICATION

1. Class I--Advanced Professional. An applicant shall have an earned Doctorate and shall meet requirements for an initial area of certification as adopted by the South Carolina State Board of Education.
2. Class I--Specialist Professional. An applicant shall have a Master's degree plus 30 semester hours of graduate credit in a planned program approved by the State Board of Education. A minimum of 60 semester hours total is required. The applicant must also meet the requirements for an initial area of certification as adopted by the South Carolina State Board of Education.
3. Class I--Professional. An applicant shall have a Master's degree and shall meet requirements for an initial area of certification as adopted by the South Carolina State Board of Education.
4. Class II--Professional. An applicant shall have a Bachelor's degree plus 18 semester hours of graduate credit and shall meet requirements for an initial area of certification as adopted by the South Carolina State Board of Education.
5. Class III--Professional. An applicant shall have a Bachelor's degree and shall meet requirements for an initial area of certification as adopted by the South Carolina State Board of Education.
6. Warrant Certificates. The State Board of Education discontinued the issuance of Warrant Certificates in November 1976.
 - a. To maintain a Warrant credential, an individual must earn the required six semester hours or the equivalent every five years as provided in Renewal Requirements.
 - b. To improve the Warrant credential to a Professional Certificate, an individual must remove all certification shortages (teaching area examination and/or course requirements) by meeting current certification requirements.
 - c. Any Warrant Certificate issued in past years shall be maintained at the Bachelor's degree level; therefore, only Bachelor's degree level certifications may be added to a Warrant Certificate.
7. Temporary Certificate. Temporary Certificates are issued for a period of one year. Requirements for Temporary Certificates are as follows:
 - a. Out-of-State Certified Candidates. Temporary Certificates will be issued to out-of-state candidates who hold a valid, standard certificate from another state. This credential will entitle the holder to an equivalent South Carolina teaching credential.
 - (1) Renewal Requirements. The Temporary Certificate may be renewed twice on a year-to-year basis upon submission of the minimum qualifying score on the required examinations and at least six semester hours of credit toward the removal of any shortages in academic and professional requirements for the area in which certification is sought.
 - (2) Advancement from Temporary to Professional Certification. For applicants who hold a teaching credential from out of state to be fully certified with a Professional South Carolina Certificate, all requirements for certification must be met.
 - b. Temporary Certificates for School Psychologists. To serve the required internship for certification as a School Psychologist I or II under the supervision of a certified School Psychologist II or III and to serve the required internship for School Psychologist III under

supervision of a certified School Psychologist III, a Temporary Certificate may be granted for one year provided the following requirements are met:

- (1) The Internship is taken through a State Board of Education approved training program, when written documentation is provided the Office of Teacher Education and Certification that the individual requesting a Temporary Certificate is enrolled in a school psychologist training program, and working toward full certification for the level of certificate sought.
 - (2) A Temporary Certificate issued under the approved program requirements, which enables an applicant to hold temporary certification to complete the required internship, may be renewed once based upon written documentation from the director of the school psychology program that the applicant is a full-time student in the program during the second year of the renewed certificate.
8. Graded Certificates. The State Board of Education discontinued the issuance of Graded Certificates on July 1, 1971. The Professional Certificate issued since that date is comparable to the former Grade A certificate. To qualify for the Professional Certificate, a person who currently holds a Grade B, C, or D certificate may:
- a. Present the minimum required score currently in effect on the specific teaching area examination appropriate to the individual's initial area of certification.
- OR
- b. Add an additional area of certification to the initial graded certificate by meeting all requirements of the State Board of Education for an additional area that includes at least a minimum qualifying score on a teaching area examination, AND, verification of at least three years of teaching experience in that additional area of certification.
9. Out-of-Field Permits. Any person holding a valid South Carolina teaching credential and who is assigned duties in an area for which that person is not properly certified may be eligible for a permit to teach out of field. Out-of-field permits are to be issued only at the request of the employing school district. The employing district shall apply for a permit no later than 30 days after the date of assignment. Out-of-field permits are issued only for the academic year in which they are requested and expire on June 30. Regulations governing effective dates of out-of-field permits shall coincide with those for initial, revised, and renewed certificates. To qualify for a permit, a person shall have a valid South Carolina teaching credential and twelve semester hours of credit toward full certification in the area of special preparation for which the permit is requested. Permits shall not be issued in the areas of School Psychologist or Speech Correctionist. A permit may be renewed upon presentation of six semester hours of credit in the area of which the permit is issued prior to issuance of another permit in the same area.

R43-54. ADDITIONAL AREAS OF CERTIFICATION

Additional areas of certification may be added to a valid Professional South Carolina teaching credential. To add an additional area, an applicant must:

- A. Complete an additional teacher education program approved for initial certification under the standards adopted by the State Board of Education; or, if applicable, an approved program of specific course requirements for adding the desired area of certification as adopted by the State Board of Education.

- B. Score at least the minimum qualifying score on the required teaching area examination.
- C. Submit a written request and all required documentation to the Office of Teacher Education and Certification for the additional area of certification.
- D. Pay the required fee for issuance of each additional area of certification.

R43-55. RENEWAL OF CREDENTIALS

- A. The Professional teaching credential is valid for five years and expires at the end of that period.
 - 1. The total number of years an individual holds any type of temporary credential will be deducted from the normal five-year life of the Professional Certificate at the time of issue. Renewal requirements in effect for the Professional Certificate shall be applicable to temporary credentials extending for five or more years.
 - 2. To renew a Professional teaching credential, an applicant shall:
 - a. Submit a written request to have the credential renewed and the required fee for credential renewal to the Office of Teacher Education and Certification.
 - b. Submit documentation of having met State Board of Education requirements for certificate renewal.
 - (1) Six (6) semester hours or the equivalent must be earned during the life of the credential through one of the following:
 - (a) Six semester hours of appropriate college/university transcript credit;
 - (b) 120 points with an approved district certificate renewal plan;
 - (c) Six semester hours of State Department of Education approved in-service credit.
 - (d) Any combination of college transcript credit, points earned through a district certificate renewal plan, or State Department of Education approved in-service credit.
 - (2) Credit earned through college courses and/or State Department of Education approved in-service courses, and/or district certificate renewal points shall be relevant to the area of recertification as follows:
 - (a) A minimum of fifty percent of the credit earned for certificate renewal shall be earned within the content of the specialized body of knowledge for the area or areas of certification held by the individual or within methods of teaching that specialized body of knowledge. (College/university credit may be graduate or undergraduate.)

- (b) A maximum of fifty percent of the credit earned for certificate renewal may be earned within courses or activities pertaining to the nature of student learning or the nature of teaching as a profession. (College/university credit may be graduate or undergraduate.)
- (3) Credit earned through college courses, State Department of Education Inservice Credit or District Certificate Renewal Points in fields of critical need designated by the State Board of Education may be applied toward certificate renewal in the category Specific Content/Methods for any basic teaching certificate.
- (4) College/university renewal credit earned for certification renewal purposes shall:
 - (a) Be earned through a regionally accredited college or university.
 - (b) Be submitted on official transcript to the Office of Teacher Education and Certification.
 - (c) Be computed by semester hours.
- (5) District certificate renewal point system credit shall:
 - (a) Be earned within a district certificate renewal point plan which was approved under State Board of Education criteria before the credit was earned.
 - (b) Be awarded at the maximum rate of one (1) point for one hour of direct individual participation and twenty (20) points shall be considered the equivalent of one (1) semester hour of transcript credit for the purposes of computing certificate renewal.
 - (c) Be reciprocal from one South Carolina State Board of Education approved district renewal plan to another.
- (6) State Department of Education approved certificate renewal course credit shall:
 - (a) Be earned within a planned course of instruction approved for renewal under State Board of Education criteria before the credit was earned.
 - (b) Be awarded on the basis of one certificate renewal hour of credit for each fifteen (15) hours of direct individual participation.
- B. Credit will not be allowed for a renewal activity that is repeated unless the activity has received prior approval in writing from the Director of the Office of Teacher Education and Certification.
- C. Continuing Education Units (CEU's) shall not be used for initial certification or credential renewal.
- D. A credential which has been expired for less than five years may be extended for one year by the Office of Teacher Education and Certification based on a written request by the individual, during which time renewal requirements in effect for the Professional Certificate must be met.
- 1. A credential which has been expired for five years or more may be renewed when the applicant has completed a minimum of six hours of transcript credit which must be earned within content of the specialized body of knowledge or within methods of teaching that specialized body of knowledge for an area of certification included on the credential being renewed.

2. If an individual has taught in another state on a valid teaching credential for at least one year during the five years immediately preceding application for recertification, the applicant may meet the same renewal requirements as specified for the individual whose certificate has been expired for less than five years.
- E. Regulations governing effective dates of renewed certificates shall be the same as those for initial and revised certificates.

R43-56. FOREIGN APPLICANTS

Applicants for initial teacher certification who have foreign transcripts or other credentials must consult with appropriate personnel at a college approved for teacher education purposes to determine requirements that must be satisfied for completion of that college's teacher education program. Upon completion of an approved program and all other teacher certification requirements as specified by the State Board of Education and South Carolina Law, including citizenship, the foreign applicant may be issued an appropriate South Carolina teaching certificate.

R43-57. PRIOR WORK EXPERIENCE

The State Department of Education shall maintain records indicating the work experience for which persons are entitled.

R43-57.1. COMPUTING EXPERIENCE FOR TEACHERS

In computing experience credit, one of the following conditions must be satisfied.

1. Requirements for one year of experience
 - a. The teacher shall have been employed in a full-time teaching position for at least 140 days of full-time employment.
 - b. The teacher shall have been employed at least nine months in a full-time teaching position normally filled on a twelve-month basis.
2. Requirements for one-half year experience
 - a. The teacher shall have been employed in a regular teaching position at least 70 days of full-time employment.
 - b. The teacher shall have been employed in a regular teaching position on a part-time basis and have worked at least half-time for 140 days of the school year.
 - c. The teacher shall have been employed at least four and one-half months in a full-time teaching position normally filled on a twelve-month basis.

3. Summer school teaching experience may be used toward satisfying the 140 teaching days' requirement at the rate of two days of summer school for each regular school day, not to exceed twenty regular school days in any year; summer school days are to be added to the accrued teaching days of the preceding school year.
4. Two half-years of experience may be combined to give one full year of experience.
5. No more than one year of experience may be earned during any twelve-month period.
6. Nothing less than one-half year will be credited.

R43-57.2. TEACHING EXPERIENCE ACCEPTABLE FOR CREDIT

1. Teaching in public elementary and/or secondary schools in the United States and its territories.
2. Teaching in private and/or parochial elementary and/or secondary schools.
3. Teaching in elementary and/or secondary schools in foreign countries.
4. Full-time teaching in a professional education position in a regionally accredited institution of higher education or one that has been admitted to candidacy for receiving such accreditation.
5. Full-time teaching in the Peace Corps.
6. Full-time professional teaching experience in Speech and Hearing Centers.

R43-57.3. OTHER EXPERIENCE ACCEPTABLE FOR CREDIT

1. Serving in a professional education position in a public elementary and/or secondary school system or in a private and/or parochial elementary and/or secondary school.
2. Serving in a professional education position in a regionally accredited institution of higher education or one that has teacher education programs approved by the South Carolina State Board of Education.
3. Serving in a professional education position in a city, county, or state educational system, United States Office of Education or Regional Office of United States Office of Education.
4. Full-time graduate study which began on or after June 12, 1973. An applicant for teaching credit for full time spent in graduate school must present evidence of having accumulated at least one year of teaching experience prior to entering the graduate study.
 - a. "Graduate school study" shall mean full-time study in an accredited institution of higher education in professional education or an academic area acceptable for teacher certification purposes.
 - b. "Full-time graduate study" shall mean a minimum academic load of nine semester hours or its equivalent per semester during the academic year.

5. Serving as a teacher's aide provided the applicant held a valid state teaching certificate during the period of employment.
6. Experience credit may be earned as a psychologist or counselor in a mental health or a mental retardation program provided the experience was with school age persons.
7. Employment must meet time requirements for full-time or half-time employment as stated in Credited Experience regulations.
8. Serving in a professional education position in a city, county, state or federal educational system which provides the primary education program for a school age or adult population. The applicant must provide an official description of the professional duties for which the applicant wishes to receive experience credit. These duties must have been connected to the primary educational program through teaching, educational administration, curriculum development, teacher training or educational research.

R43-57.5. MILITARY SERVICE

Experience credit may be granted for up to five years of service in the Armed Forces provided the applicant held a valid South Carolina or out-of-state teaching credential prior to or during the period of military service.

R43-58. DENIAL, REVOCATION AND SUSPENSION OF CREDENTIALS

The State Board of Education has the legal authority to deny, revoke, or suspend a teaching credential for the following causes:

1. Obtaining or attempting to obtain such certificate by fraudulent means or through misrepresentation of material facts.
2. Immoral or unprofessional conduct.
3. Evident unfitness for teaching as manifested by persistent neglect of duty, willful violation of rules and regulations of district board of trustees, drunkenness, violation of the law of this state or the United States, gross immorality, any cause involving moral turpitude, dishonesty, illegal use, sale or possession of drugs or narcotics.
4. Failing to comply with the provisions of a contract without the written consent of the local school board.
5. Ineligibility for employment through failure to meet the criteria for receiving an annual or continuing contract. The State Board of Education shall suspend the credential until such time as the teacher shall meet the conditions for employment as prescribed in Section 59-26-40 of the South Carolina Code of Laws, 1976.

R43-59. INVALIDATION OF CREDENTIALS

If any testing company invalidates a test score, the State Board of Education shall accept that determination and, if a teaching certificate has been issued based upon the invalid score, shall automatically invalidate that certificate effective the date of receipt of notification of the score invalidity by the Office of Teacher Education and Certification.

REQUIREMENTS
FOR
TEACHER EDUCATION AND CERTIFICATION

PART TWO - REQUIREMENTS FOR ADDITIONAL AREAS OF CERTIFICATION (R43-62)

The State Board of Education has established approved programs of specific course requirements for adding areas of certification to a valid, Professional South Carolina teaching credential. These requirements are provided as follows.

A. ADVANCED FINE ARTS

Teachers for advanced fine arts programs, who do not meet the requirements for certification in any existing area of certification, may be issued a special teaching credential in accordance with the following regulations:

1. The school district will be required to have in operation an advanced program in the fine arts which has been approved by the State Department of Education.
2. The school district superintendent will request certification for the prospective teacher in writing, describing the situation in which the teacher will work and the exact nature of the proposed duties of the teacher.
3. The candidate shall have earned a bachelor's degree from an accredited institution of higher education in the area of the fine arts which the teacher is to teach.
4. The candidate shall present evidence of at least two years of successful professional experience in the area of the fine arts which the teacher is expected to teach.
5. The candidate shall present an acceptable score on the appropriate teaching area examination.
6. The initial credential will be issued for one year. The initial credential may be renewed twice, for one year at a time, upon presentation of at least six semester hours of credit per year of graduate professional education to include teaching methods and psychology of learning. A total of 12 semester hours of credit in graduate professional education will be required for full certification.
7. Five years from the initial issuance of a teaching credential, a renewal for five additional years will be issued upon presentation of six semester hours of graduate credit in professional education or in the area of the fine arts which the teacher is teaching. Renewals at five-year intervals thereafter will be issued upon presentation of six additional semester hours of graduate credit in professional education or in the area of the fine arts which the teacher is teaching.
8. The initial bachelor's degree teaching credential may be advanced to the master's degree or doctoral level upon presentation of the appropriate degree earned in the same area of the fine arts as the bachelor's degree and six semester hours of graduate professional education credits. Advanced degrees must be earned from an institution of higher education having a graduate program which is accredited by a regional or national accrediting agency.

B. AGRICULTURE

1. Bachelor's Degree
2. Professional Certificate at the Elementary, Middle School or Secondary level.
3. Minimum qualifying score on the State Board of Education required examination.

4. <u>Specialized Preparation</u>	<u>Semester Hours</u>
a. <u>Agriculture - 51 Semester Hours</u>	
Plant Sciences (including Agronomy, Horticulture, and/or Forestry)	15
Animal Sciences (may include Dairy or Poultry)	6
Agricultural Engineering (Mechanization)	6
Agricultural Economics	6
Agricultural Sciences Electives	18
b. <u>One Specific Agricultural Education Field - 24 Semester Hours</u>	
Agricultural Mechanics	18
Animal Science	18
Environmental Science and Natural Resources	18
Forestry	18
Horticulture	18
Agriculture Sciences Electives (Required for any of the five specific Agricultural Education Fields)	6

C. ART

1. Bachelor's Degree
2. Professional Certificate at the Elementary, Middle School or Secondary level.
3. Minimum qualifying score on the State Board of Education required examination.

4. <u>Specialized Preparation - 24 Semester Hours</u>	<u>Semester Hours</u>
Art History/Appreciation	6
Work devoted especially to the basic techniques of design and color	6
Work which stresses drawing and painting (the student should use as many different media as possible)	6
School Art Program	3
Crafts	3

D. BUSINESS EDUCATION

a. Accounting and Related Economics

1. Bachelor's Degree
2. Professional Certificate at the Elementary, Middle School or Secondary level.
3. Minimum qualifying score on the State Board of Education required examination.

4. Specialized Preparation - 57-60 Semester Hours Semester Hours

Technical Skill Education - 24 Semester Hours

Keyboarding/Typewriting	3
Accounting	12
Data Processing	9
Software Applications (3)	
Information Systems (3)	
Programming (3)	

Business Administration and Economics - 24 Semester Hours

Economics	9
Entrepreneurship/Small Business Management	3
Principles of Management	3
Business Law	3
Marketing	3
Business Finance	3

Business Communication 3

Related Business Electives 6

Income Tax
Personal Finance
Word Processing
Real Estate
Business Statistics
Personnel Management
Accounting, Data Processing, or Economics
Money and Banking

Office Internship 3

The office internship requirement can be satisfied through a minimum of three semester hours in an internship course or 500 hours of employment in a business position.

BUSINESS EDUCATION (continued)

b. Business Education

1. Bachelor's Degree
2. Professional Certificate at the Elementary, Middle School or Secondary level.
3. Minimum qualifying score on the State Board of Education required examination.
4. Specialized Preparation - 57-60 Semester Hours Semester Hours

Technical Skill Education - 36 Semester Hours

Keyboarding/Typewriting (3 hours must be in Advanced Typewriting)	6
Data/Information Processing	12
Word Processing (3)	
Data Processing (9)	
Software Applications (3)	
Programming (3)	
Information Systems (3)	
Administrative Procedures	3
Accounting	9
Related Business Electives	6
Shorthand	
Records Management	
Machine Dictation and Transcription	
Office Management	

Basic Business, Economics and Entrepreneurship - 18 Semester Hours

Economics	6
Entrepreneurship/Small Business Management	3
Business Law	3
Related Business Electives (in at least 2 fields)	6
Marketing	
Business Finance	
Business Statistics	
Money and Banking	
Principles of Management	
Personal Finance	
Personnel Management	
Business Communication	3
Office Internship	3

The office internship requirement can be satisfied through a minimum of three semester hours in an internship course or 500 hours of employment in a business position.

BUSINESS EDUCATION (continued)

c. Data/Information Processing

1. Bachelor's Degree
2. Professional Teacher's Certificate in a Business Education area
3. Successful completion of at least 12 semester hours as follows:

****a. Word Processing - 3 semester hours**

- b. Data Processing - 9 semester hours**
 - Software Applications (3)
 - Information Systems (3)
 - Programming (3)

****Individuals certified in Accounting and Related Business may substitute 3 semester hours in Accounting for this requirement.**

E. DISTRIBUTIVE EDUCATION

1. Bachelor's Degree
2. Professional Certificate at the Elementary, Middle School or Secondary level.
3. Minimum qualifying score on the State Board of Education required examination.
4. Specialized Preparation - 24 Semester Hours

Technical Education - 18 Semester Hours

A minimum of 9 semester hours in courses listed under (a) with the remaining 9 hours elected from (a) and/or (b) but not more than 6 hours in any one of the following:

(a)
Salesmanship
Retailing
Marketing
Merchandising
Advertising
Wholesaling
Human Relations
Personnel Management
Applied Psychology

(b)
Accounting
Business Law
Economics
Insurance
Retail Buying
Textiles
Fashion
Business Management
Finance

Applied Techniques - 6 Semester Hours
Courses selected from:

Development, Structure, and Operation of the Distributive Education Program
Organization and Supervision of the Adult Distributive Education Program
Supervision of the Distributive Education Program
Leadership Development in Distributive Education

F. DIVERSIFIED OCCUPATIONS

1. Bachelor's Degree
2. Professional Teaching Certificate at the Elementary, Middle or Secondary level.
3. Occupational Experience

Two years of working experience in two or more occupational or skilled trades.

4. Specialized Preparation - 3 Semester Hours

Coordinating Diversified Occupations Program

G. DRIVER EDUCATION

1. Bachelor's Degree
2. Professional Certificate at the Elementary, Middle School or Secondary level.
3. Evidence of at least three years of successful driving experience. An applicant whose driver's license has six or more points against it will not be accepted for an endorsement.
4. Driver's license issued by South Carolina or a contiguous state in which the teacher is a legal resident. (In case a teacher holding a valid endorsement to teach driver education has his or her driver's license revoked or suspended, this teacher's endorsement in Driver Education will automatically be revoked for the same period of time.)
5. Professional Education - the following six (6) hours are to be used to add the initial endorsement only. These hours are not applicable for renewal of the basic certificate to which Driver Education is added.

Semester Hours

- | | |
|---|---|
| a. Basic Instructor's course in Driver Education | 3 |
| b. Advanced Instructor's course in Driver Education | 3 |
6. The initial endorsement shall be issued for a period of five years. Within the first five years in order to retain the endorsement a teacher must show evidence of having taken at least two additional courses of three semester hours each which are directly related to teaching driver education or traffic safety education. Examples of such courses are:
 - a. Range and Simulation of Driver Education
 - b. Emergency Maneuvers
 - c. Multi-Media Systems in Traffic Safety Education
 - d. Research Methods in Traffic Safety Education
 - e. General Safety
 - f. Drugs in Relation to Highway Safety
 - g. Motorcycle Safety Education
 - h. Administration of Traffic Safety Education

H. EARLY CHILDHOOD EDUCATION

1. Bachelor's Degree
2. Professional Certificate at the Elementary, Middle School or Secondary level.
3. Minimum qualifying score on the State Board of Education required examination.

4. <u>Specialized Preparation</u>	<u>Semester Hours</u>
a. * The Behavior and Development of the Young Child	3
b. Curriculum for Early Childhood Education	3
c. Methods and Materials for Early Childhood	3
d. ** Practicum in Early Childhood Education (Including Observation and Participation)	3

*Credits earned in the area of Child Psychology are acceptable in Area (a).

**Credits earned in the Directed Teaching in the elementary school are acceptable in Area (d).

I. ELEMENTARY EDUCATION

1. Bachelor's Degree
2. Professional Certificate in Early Childhood, Middle School or Secondary Education.
3. Minimum qualifying score on the South Carolina State Board of Education required examination.

4. <u>Specialized Preparation</u>	<u>Semester Hours</u>
a. Teaching of Reading in the Elementary School	3
b. Child Growth and Development	3
c. Mathematics for the Elementary School Teacher	3
d. One course from the following:	3

Literature for Children
Art for the Elementary School Teacher
Music for the Elementary School Teacher
Health for the Elementary School Teacher

J. ENGLISH

1. Bachelor's Degree
2. Professional Certificate at the Elementary, Middle School or Secondary level.
3. Minimum qualifying score on the State Board of Education required examination.

4. Specialized Preparation - 36 Semester Hours Semester Hours

Language Structure and Skills

Composition and Rhetoric	6
Advanced Composition and Rhetoric	3
Development of Modern English	3
Modern English Grammar	3
Teaching of Reading (Secondary)	3
(May be in Department of Education)	

Literature

British Literature	3
American Literature	3
Adolescent Literature	3
Literary Criticism	3
Electives	6

K. EXCEPTIONAL CHILDREN CERTIFICATION

The following requirements must be satisfied for any specific area of exceptionality:

1. Bachelor's Degree
2. Professional Certificate at the Elementary, Middle School or Secondary level.
3. Minimum qualifying score on the South Carolina State Board of Education required examination.
4. Specialized Preparation - 21 semester hours as specified (with the exception of Generic Special Education).

EXCEPTIONAL CHILDREN CERTIFICATION (continued)

a. <u>Educable Mentally Handicapped</u>	<u>Semester Hours</u>
(1) Human Growth and Development or Equivalent	3
(2) Teaching of Reading	3
(3) Introduction or Psychology of Exceptional Children	3
(4) Nature or Psychology of the Mentally Handicapped	3
(5) Educational Procedures for the Mentally Handicapped	3
(6) Elective courses (two courses to be elected from the following:)	6
Art Education	
Nature of Emotionally Disturbed	
Principles of Speech Correction	
Educational Assessment	
Physical Education and Recreation for the Exceptional Child	
Teaching of Language Arts for the Mentally Handicapped	
Teaching of Mathematics for the Mentally Handicapped	
Introduction to Rehabilitation and Community Services	
Theories of Learning	
Educational Procedures for Culturally and/or Educationally Handicapped Youth	
Practicum in Instruction of Exceptional Children	
Learning Disabilities	
Psychological Aspects of Disability	

EXCEPTIONAL CHILDREN CERTIFICATION (continued)

b. <u>Emotionally Handicapped</u>	<u>Semester Hours</u>
(1) Human Growth and Development or Equivalent	3
(2) Teaching of Reading	3
(3) Nature of Emotionally Handicapped	3
(4) Educational Procedures for Emotionally Handicapped	3
(5) Practicum in Instruction for Emotionally Handicapped	3
(6) Elective courses (two courses to be elected from the following:)	6
Introduction to Exceptional Children	
Educational Assessment	
Remedial Reading	
Theories of Personality	
Teaching of Mathematics	
Introduction to Rehabilitation and Community Services	
Educational Procedures for Culturally and/or Educationally Handicapped Youth	
Theories of Learning	
Educational Psychology	
Physical Education and Recreation for the Exceptional Child	
Physical Education and Recreation for the Elementary School Child	
Learning Disabilities	

EXCEPTIONAL CHILDREN CERTIFICATION (continued)

c. Generic Special Education

- (1) Bachelor's Degree
- (2) Professional Certificate in either Educable Mentally Handicapped, Emotionally Handicapped or Learning Disabilities.
- (3) Minimum qualifying score on South Carolina State Board of Education required examination.
- (4) Complete a NASDTEC, NCATE, or State Board of Education approved program for initial certification in Generic Special Education.

OR

- (a) If certified in one area listed above, must present three semester hours of coursework or practicum in each of the two remaining areas relative to characteristics or teaching procedures;

OR

Six semester hours in generic special education coursework to include nature, teaching procedures, career education, or assessment of the mildly handicapped;

OR

A combination of three semester hours of categorical and three semester hours of generic special education coursework.

- (b) If certified in two of the areas listed above, must present three semester hours of coursework or practicum in the remaining area relative to characteristics or teaching procedures;

OR

Three semester hours in generic special education coursework to include nature, teaching procedures, career education, or assessment of the mildly handicapped.

EXCEPTIONAL CHILDREN CERTIFICATION (continued)

d. <u>Hearing Handicapped</u>	<u>Semester Hours</u>
(1) Human Growth and Development or Equivalent	3
(2) Teaching of Reading	3
(3) Methods of Teaching Speech Reading	3
(4) Psychology of Hearing Handicapped	3
(5) Teaching of Language to Hearing Handicapped	3
(6) Elective courses (two courses to be elected from the following:)	6
Introduction to Exceptional Children	
Educational Assessment	
Anatomy of the Auditory and Speech Mechanism	
History of Education and Guidance for the Hearing Impaired	
Audiology, Hearing Aids, and Auditory Training	
Methods of Teaching Elementary School Subjects	
Principles of Speech Correction	
Physical Education and Recreation for the Exceptional Child	
Nature of Emotionally Disturbed	
Learning Disabilities	
Remedial Reading	
Practicum in Instruction of the Exceptional Child	
Introduction to Rehabilitation and Community Services	
Educational Psychology	

EXCEPTIONAL CHILDREN CERTIFICATION (continued)

e. <u>Learning Disabilities</u>	<u>Semester Hours</u>
(1) Human Growth and Development or Equivalent	3
(2) Teaching of Reading	3
(3) Characteristics of Learning Disabilities	3
(4) Educational Procedures for Learning Disabilities	3
(5) Practicum in Instruction with Learning Disabilities	3
(6) Elective courses (two courses to be elected from the following:)	6
Educational Assessment	
Introduction to Exceptional Children	
Remedial Reading	
Practicum in Instruction of Learning Disabilities	
Nature of Emotionally Handicapped	
Language Arts	
Introduction to Rehabilitation and Community Services	
Educational Procedures for Culturally and/or Educationally Handicapped Youth	
Theories of Learning	
Educational Psychology	
Physical Education and Recreation for the Exceptional Child	
Physical Education and Recreation for the Elementary School Child	

EXCEPTIONAL CHILDREN CERTIFICATION (continued)

f. <u>Orthopedically Handicapped</u>	<u>Semester Hours</u>
(1) Human Growth and Development or Equivalent	3
(2) Teaching of Reading	3
(3) Nature of Crippling and Chronic Health Problems	3
(4) Introduction to Exceptional Children	3
(5) Practicum in Instruction for Orthopedically Handicapped	3
(6) Elective courses (two courses to be elected from the following:)	6
Educational Assessment	
Learning Disabilities	
Principles of Speech Correction	
Introduction to Rehabilitation and Community Services	
The Nature of Emotional Disturbance	
Educational Procedures for Culturally and/or Educationally Handicapped Youth	
Educational Procedures for Orthopedically Handicapped	
Remedial Reading	
Educational Procedures for Mentally Handicapped	
Teaching of Mathematics for the Mentally Handicapped	
Educational Psychology	
Psychological Aspects of Disability	

EXCEPTIONAL CHILDREN CERTIFICATION (continued)

g. <u>Trainable Mentally Handicapped</u>	<u>Semester Hours</u>
(1) Human Growth and Development or Equivalent	3
(2) Teaching of Reading	3
(3) Introduction or Psychology of Exceptional Children	3
(4) Nature or Psychology of the Mentally Handicapped	3
(5) Educational Procedures for the Mentally Handicapped	3
(6) Elective courses (two courses to be elected from the following:)	6
Art or Music for the Elementary School Child	
Nature of Emotionally Disturbed	
Principles of Speech Correction	
Educational Assessment	
Physical Education and Recreation for the Exceptional Child	
Teaching of Language Arts for Handicapped	
Teaching of Mathematics for Handicapped	
Introduction to Rehabilitation and Community Services	
Theories of Learning	
Educational Procedures for Culturally and/or Educationally Handicapped Youth	
Practicum in Instruction of Exceptional Children	
Learning Disabilities	
Psychological Aspects of Disability	

EXCEPTIONAL CHILDREN CERTIFICATION (continued)

h. <u>Visually Handicapped</u>	<u>Semester Hours</u>
(1) Human Growth and Development or Equivalent	3
(2) Teaching of Reading	3
(3) Nature of Visually Handicapped	3
(4) Educational Procedures for Visually Handicapped	3
(5) Introduction to Exceptional Children	3
(6) Elective courses (two courses to be elected from the following:)	6
Educational Assessment	
Braille	
Mobility Training	
Learning Disabilities	
Remedial Reading	
Educational Psychology	
Nature of Emotionally Disturbed	
Introduction to Rehabilitation and Community Services	
Physical Education and Recreation for the Exceptional Child	
Practicum in Instruction of the Exceptional Child	
Physiology and Anatomy of the Eye	
Educational Procedures for Culturally and/or Educationally Handicapped Youth	

L. FOREIGN LANGUAGES (French, German, Latin, Spanish, Russian)

1. Bachelor's Degree
2. Professional Certificate at the Elementary, Middle School or Secondary level.
3. Minimum qualifying score on the State Board of Education required examination.
4. Specialized Preparation - one specific foreign language field***

French	18 semester hours
German	18 semester hours
Latin	18 semester hours
Spanish	18 semester hours
Russian	18 semester hours

***The 18 semester hours must be above a six-hour Introductory course.

M. GENERAL MATHEMATICS

1. Bachelor's Degree
2. Minimum qualifying score on the South Carolina State Board of Education required examination.
3. Elementary, Early Childhood or Middle School Mathematics Teachers Adding General Mathematics

<u>Specialized Preparation</u>	<u>Semester Hours</u>
College Algebra and Trigonometry, Linear or Abstract Algebra, or Calculus	3
Deductive Geometry for Teachers or Modern Geometry	3
Probability and Statistics (appropriate to middle school and secondary curriculum)	3
Computers (Utilization of computers and introductory programming)	3
Methods of Teaching General Mathematics	3

4. Secondary teachers and teachers certified in Middle School Science, Middle School Language Arts or Middle School Social Studies adding General Mathematics

<u>Specialized Preparation</u>	
College Algebra and Trigonometry, Linear or Abstract Algebra, or Calculus	3
Deductive Geometry for Teachers or Modern Geometry	3
Probability and Statistics (appropriate to middle school and secondary curriculum)	3
Computers (Utilization of computers and introductory programming)	3
Electives (To include at least 3 semester hours in Theory of Arithmetic, Number Theory, or Abstract Algebra)	6
Methods of Teaching General Mathematics	3

N. GUIDANCE - SECONDARY SCHOOL ASSOCIATE GUIDANCE COUNSELOR

1. Bachelor's Degree
2. Professional Certificate at the Elementary, Middle School or Secondary level.
3. Minimum qualifying score on the State Board of Education required examination.

4. Specialized Preparation - 36 Semester Hours Semester Hours

Principles and Philosophy of Education	3
Basic Guidance Course	3
Vocational and Occupational Information	3
Appraisal of the Individual	3
Introduction to Counseling	3
Supervised practicum and Internship (a full semester, school-based experience, supervised by a full-time, certified Guidance Counselor)	6

Psychology -- 9 semester hours from among the following areas:

Developmental
Personality
Social
Learning
Abnormal

Societal Forces and Cultural Change -- 6 semester hours from among the following areas:

Sociology
Economics
Anthropology
Political Science

O. GUIDANCE - SECONDARY SCHOOL GUIDANCE COUNSELOR (Advanced)

1. Master's Degree
2. Minimum qualifying score on South Carolina State Board of Education required examination.
3. Qualification to hold the Secondary School Guidance Counselor Certificate.
4. A minimum of 9 semester hours of graduate credit beyond the Secondary School Guidance Counselor Certificate, distributed among the following areas:

School Counseling and Guidance
Education
Psychology
Societal Forces and Cultural Changes

P. HEALTH EDUCATION

1. Bachelor's Degree
2. Professional Certificate at the Elementary, Middle School or Secondary level.
3. Minimum qualifying score on the State Board of Education required examination.

4. Specialized Preparation - 24 Semester Hours

Semester Hours

Areas a, b, and c are required. Additional courses will be selected from a minimum of three additional areas to total 24 semester hours.

- | | | |
|----|---|-----|
| a. | Human Anatomy and Physiology (Required) | 3-4 |
| | (In addition to the 12 semester hours of basic science requirements.) | |
| b. | The School Health Program (Required) | 2-3 |
| | Organization and administration of the school health program including health services, health instruction, and healthful school living. | |
| c. | Emergency Preparedness and First Aid (Required) | 2-3 |
| | Safety of environment, psychological and sociological factors in accidents, first aid procedure for illness and injury, preparations for emergency situations. | |
| d. | Environmental Health | 2-3 |
| | A study of sanitation, communicable and chronic diseases. | |
| e. | Foods and Nutrition Education | 2-3 |
| | A study of food groups, their relation to health and consumer food programs. | |
| f. | Contemporary Health Problems | 2-3 |
| | Survey of the current major health problems of our society. | |
| g. | Drug Education and Drug Taking Behaviors | 2-3 |
| | Current issues in drug use and abuse, major categories of drugs, drug-related community resources, motivational factors influencing drug use, and alternatives to drug use. | |
| h. | Family Living and Sex Education | 2-3 |

HEALTH EDUCATION (continued)

	<u>Semester Hours</u>
i. Mental Health	2-3
A study of mental health problems and community resources.	
j. Valuing and Decision Making in Health Education	2-3
k. Consumer Health Education	2-3
Selection of health products and services, quackery, roles of agencies in consumer health protection, health related professions and careers.	
l. Community and Public Health Practices	2-3
Community health problems, health programs of community agencies, individual and family responsibilities for community health.	
m. Chronic and Communicable Disease	2-3
Causes and progressing of disease, departures from normal body functioning, relationship of disease to functional ability, preventive and curative aspects of disease.	

Q. HOME ECONOMICS

1. Bachelor's Degree
2. Professional Certificate at the Elementary, Middle School or Secondary level.
3. Minimum qualifying score on the State Board of Education required examination.

<u>Specialized Preparation - 39 Semester Hours</u>	<u>Semester Hours</u>
Clothing for the Family	9
Food and Nutrition for the Family	9
Child Development and Family Relations	6
Housing, Home Furnishings, and Equipment	6
Home Management - including six consecutive weeks residence in home management house	6
Home Economics electives to be selected from the following:	3
Consumer Economics	
Health and Home Nursing	
Food Conservation	
Advanced Child Care and Family Relations	
Adult Education	

R. INDUSTRIAL TECHNOLOGY EDUCATION

1. Bachelor's Degree
2. Professional Certificate at the Elementary, Middle School or Secondary level.
3. Minimum qualifying score on the State Board of Education required examination.

<u>Specialized Preparation - 36 Semester Hours</u>	<u>Semester Hours</u>
Transportation	6
Communication	6
Manufacturing	6
Construction	6
Additional coursework in one of the above areas	6
Mechanical Drawing	3
Computer Applications	3

NOTE: Individuals currently certified in Industrial Arts may qualify for certification in Industrial Technology Education by (1) satisfying requirements specified above under Specialized Preparation or (2) completing six semester hours of graduate credit in a State Department of Education approved Industrial Technology Education Institute. Option (2) will not apply after July 1, 1990.

S. MATHEMATICS

1. Bachelor's Degree
2. Professional Certificate at the Elementary, Middle School or Secondary level.
3. Minimum qualifying score on the State Board of Education required examination.

4. Specialized Preparation - 24 Semester Hours

Semester Hours

Algebra (Abstract, Matrix, and Linear)

6

Modern Geometry

3

Analytic Geometry and Calculus

6

Electives chosen from the following:

9

Probability

Statistics

Topology

Applied Mathematics

Number Theory

Computer Science

Analysis

History of Mathematics

Advanced Courses in Algebra or Geometry

T. MEDIA

a. Media Communication Specialist

1. Bachelor's Degree
2. Professional Certificate at the Elementary, Middle School or Secondary level.
3. Minimum qualifying score on the State Board of Education required examination.
4. Specialized Preparation - 36 Semester Hours*

	<u>Semester Hours</u>
Practicum in Media Center	6
Special Methods of Media Instruction and Instructional Design	3
Audio Recording	3
Photographic Reproduction	3
Cinematography	3
Graphics	3
Television	3
Administration and Management of School Media Programs	3
Preventive and Routine Maintenance of Media Equipment	3
Electives to be chosen from one of the above areas	6

*Specialized Preparation

Special Methods of Media Instruction and Design -- Utilization of various media formats in the school situation. Introduction to the various technologies. Curriculum development and the role of media in the instructional process.

Audio Recording -- Techniques of production, utilization and storage of audio materials. Selection and evaluation of related equipment.

Photographic Reproduction -- Production, utilization and storage of prints, slides and other projective media. Selection and evaluation of related equipment.

Cinematography -- Producing informational films, storage and utilization. Teaching film production and animation techniques. Selection and evaluation of related equipment.

Graphics -- Production, storage and utilization of graphic artwork in media productions and presentations. Selection and evaluation of related equipment.

Television In Education -- Production, utilization and storage of television equipment and externally produced materials.

Administration and Management of School Media Programs -- Function and organization of the school media center and program. Emphasis on philosophy, principles and purposes of media program management, research and evaluation of media programs.

Preventive and Routine Maintenance of Media Equipment -- Emphasis on simple repair, problem identification and servicing media equipment.

Electives -- Additional work in one of the areas described, with free choice strengthening special needs or interests of the media specialist.

MEDIA (continued)

b. Media Specialist

1. Bachelor's Degree
2. Professional Certificate at the Elementary, Middle School or Secondary level.
3. Minimum qualifying score on the State Board of Education required examination.
4. Specialized Preparation -- 36 Semester Hours**

	<u>Semester Hours</u>
Practicum in Media Center*	6
Administration and Management of School Media Programs	3
Selection and Utilization of Media, Print and Non-Print	6
Acquisition and Organization of Print and Non-Print Media	3
Information Sources and Services (including references)	3
Graphic and Photographic Media (Audio and Video)	3
Electronic Media	3
Preventive and Routine Maintenance of Media Equipment	3
Electives (to be selected from two of the above areas)	6

*The Practicum in Media Center will include experience both in the media center and in the classroom.

**Specialized Preparation

Administration and Management of School Media Programs -- Function and organization of the school media center and program. Emphasis on philosophy, principles and purposes of media program management, research and evaluation of media programs.

Selection and Utilization of Media, Print, and Non-Print -- Development and application of criteria for media selection; utilization of selection tools and bibliographies, evaluation of resource collections, guidance and interpretation to staff, relating media services to instructional program; evaluation of instruction packages and materials.

Acquisition and Organization of Print and Non-Print Media -- Sources of materials for school media centers, processes of acquisition and collection building; systems of indexing and organizing collections; classification systems and processes of subject analysis, cataloging.

Information Sources and Services -- Information needs in society; interpersonal information exchange; information materials; specialized information services and support agencies, bibliographic control and services; reference materials, interpretation to users.

Graphic and Photographic Media -- Design, production, storage and integration of graphic and photographic media (charts, graphs, transparencies, slides, prints, etc.) into the instructional program.

Electronic Media -- Design, production, storage and integration of electronic media (video tape, audio tape, recorders, discs, computers, etc.) into the instructional program.

Preventive and Routine Maintenance of Media Equipment -- Emphasis on simple repair, problem identification and servicing media equipment.

MEDIA (continued)

Electives -- Additional work in one of the areas described, with free choice strengthening special needs or interests of the media specialist. School media specialists will find courses in children's literature and young people's literature essential.

c. Media Supervisor

1. Master's Degree
2. Certification as elementary or secondary supervisor.
3. Valid South Carolina teaching credential with endorsement as a Media Communication Specialist or Media Specialist.
4. Three years successful experience as a Media Specialist or Media Communication Specialist in a school media center.
5. A total of six semester hours of graduate credit in Supervision of School Media Programs and in Research and Evaluation of School Media Programs.

Suggested Content to be Included in Each Area

Supervision of School Media Programs -- Planning and implementation of staff development program. Selection, evaluation, retention, promotion and dismissal of media personnel. Coordination of district media programs.

Research and Evaluation of School Media Programs -- Principles of evaluation design and implementation. Evaluation of services, in terms of basic objectives. Personnel evaluation processes, methods of data collection, analysis and interpretation.

U. MIDDLE SCHOOL

1. Bachelor's Degree
2. Professional Certificate in either Early Childhood Education, Elementary Education, or Secondary Education.
3. Minimum qualifying score on the South Carolina State Board of Education required examination.

4. Elementary or Early Childhood School Teachers Adding Middle School

- a. Professional Preparation - Professional preparation requirements will meet all professional requirements except three semester hours which must be earned in Middle School Organization and Curriculum.
- b. Specialized Preparation - Required credits for certification in the given middle school field as listed below.

5. Secondary School Teachers Adding Middle School

- a. Professional Preparation (Secondary) - Six semester hours will be required as follows:

Semester Hours

Child Growth and Development	3
Teaching of Reading	3

- b. Specialized Preparation - Required credits for certification in the given middle school field as listed below.

6. Specialized Preparation for Adding Middle School

- a. Specialized Preparation: Middle School Science

Science Methods	3
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One course in a biological or a physical science above the Introductory level	3
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Electives from the following earth science areas	6
--	---

Astronomy
Meteorology
Oceanography
Geology

Note: Science courses must include laboratory experiences.

MIDDLE SCHOOL (continued)

b. Specialized Preparation: Middle School Social Studies

Semester Hours

Methods of Teaching Social Studies	3
Economics or Government	3
Two Electives from the following:	6

American, European, South Carolina or other history
 Anthropology
 Economics
 Government
 Geography
 Sociology

c. Specialized Preparation: Middle School Language Arts

Modern Grammar	3
Adolescent Literature	3
Advanced Composition and Rhetoric	3
Reading - Diagnosis and Remediation	3

Content to be Included in Each Area

Modern Grammar - A study of grammatical analysis incorporating at least two grammars.

Adolescent Literature - A critical study of that literature which is relevant to the adolescent, incorporating major literature genres and appropriate media.

Advanced Composition and Rhetoric - A detailed study of both classical and modern rhetoric and the subsequent application to effective composition.

Reading, Diagnosis and Remediation - Nature and causes of reading difficulties; diagnosis of reading difficulties; remedial treatment in formative stages and for more complex cases.

V. MUSIC EDUCATION

a. Choral

1. Bachelor's Degree
2. Professional Certificate at the Elementary, Middle School or Secondary level.
3. Minimum qualifying score on the State Board of Education required examination.

4. <u>Specialized Preparation - Choral - 42 Semester Hours</u>	<u>Semester Hours</u>
Applied Music (Divided equally between Piano and Voice)	18 (or 3 full years)
Theory (Harmony, Ear Training, Sight Singing)	12
Conducting	4
**History and/or Literature of Music	6
Instruction in Wind, String, and Percussion Instruments	2 (or 2 semesters)
Participation in Ensembles (large or small)	Three full years

**The History and/or Literature of Music requirement may substitute for the Music Appreciation requirement in the General Education Program.

NOTE: A minimum of two half-hour lessons or one one-hour lesson per week for the full nine-month school year is accepted as one full year in any one area of Applied Music.

MUSIC EDUCATION (continued)

b. Instrumental

1. Bachelor's Degree
2. Professional Certificate at the Elementary, Middle School or Secondary level.
3. Minimum qualifying score on the State Board of Education required examination.
4. Specialized Preparation - Instrumental (Band or Orchestra) - 42 Semester Hours

Semester Hours

Applied Music (Divided equally between Piano, one major instrument not piano, and two additional instruments of different families)	18 (or 3 full years)
Theory (Harmony, Ear Training, Sight Singing)	12
Conducting	4
**History and/or Literature of Music	6
Instruction in Wind, String, and Percussion Instruments and in Voice	2 (or 2 semesters)
Participation in Ensembles (large or small)	Three full years

**The History and/or Literature of Music requirement may substitute for the Music Appreciation requirement in the General Education Program.

NOTE: A minimum of two half-hour lessons or one one-hour lesson per week for the full nine-month school year is accepted as one full year in any one area of Applied Music.

MUSIC EDUCATION (continued)

c. Piano, Voice, Violin

1. Bachelor's Degree
2. Professional Certificate at the Elementary, Middle School or Secondary level.
3. Minimum qualifying score on the State Board of Education required examination.
4. Specialized Preparation - Piano, Voice, Violin - 42 Semester Hours

	<u>Semester Hours</u>
Applied Music (Piano, Voice, Violin, Organ)	18 (or 3 full years)
Theory (Harmony, Ear Training, Sight Singing)	12
Conducting	4
**History and/or Literature of Music	6
Instruction in Wind, String, and Percussion Instruments	2 (or 2 semesters)
Participation in Ensembles (large or small)	Three full years

**The History and/or Literature of Music requirement may substitute for the Music Appreciation requirement in the General Education program.

NOTE: A minimum of two half-hour lessons or one one-hour lesson per week for the full nine-month school year is accepted as one full year in any one area of Applied Music.

W. NATURAL SCIENCES

1. Bachelor's Degree
2. Professional Certificate at the Elementary, Middle School or Secondary level.
3. Minimum qualifying score on the State Board of Education required examination.

4. Specialized Preparation - 30 Semester Hours** Semester Hours
(For Teaching all Natural Sciences in High School)

Biology	6-8
Chemistry	6-8
Physics	6-8
Electives	6-12

**A minimum of 12 semester hours must be included in one of the foregoing sciences. Electives to complete the 30 hours may include Biology, Chemistry, Physics, Geology, Geography, and Astronomy if taught in or accepted as Science by the Science Department. At least 18 semester hours of the 30 must be in courses with laboratory.

General Science - 18 Semester Hours (For teaching only High School courses named General Science.)

Biology, Chemistry, and Physics (Each field must be represented)	12
Electives from Astronomy, Biology, Chemistry, Geography, Geology, and Physics	6

One Science Field (Biology, Chemistry, or Physics) - 12 Semester Hours

Certification will be granted in any one of the specific sciences for which at least 12 semester hours of credit are presented when six or more are in laboratory courses.

X. PHYSICAL EDUCATION

1. Bachelor's Degree
2. Professional Certificate at the Elementary, Middle School or Secondary level.
3. Minimum qualifying score on the State Board of Education required examination.

4. <u>Specialized Preparation - 30 Semester Hours**</u>	<u>Semester Hours</u>
History, Principles, or Philosophy	3
Organization and Administration, Curriculum or Evaluation	3
Human Physiology and Anatomy	3 ***
Materials and Applied Techniques	21

**Exclusive of all service courses.

***In addition to the 12 semester hours of the basic science requirements.

CONTENT TO BE INCLUDED IN EACH AREA

History, Principles, or Philosophy; Organization and Administration, Curriculum or Evaluation -- These areas should include the historical background of the physical education program as a basis for understanding the present program; the underlying principles, aims and objectives; the problems relating to the setting up and conducting of the program including curriculum building, planning, use of facilities and evaluation.

Materials and Applied Techniques - This area involves an understanding and mastery of the techniques of the various activities and their presentation and adaptation to the various age levels and groups. Areas c, e, g, h, and i are required (*). Additional courses should be selected from at least two other areas.

- a. Adapted Physical Education (exceptional or atypical children)
- b. Aquatics and Water Sports
- *c. Games and Rhythms for the Elementary School Age Child
- d. Stunts, Tumbling and Gymnastics
- *e. Individual and Dual Sports
- f. Intramurals and Interscholastic Sports
- *g. Movement Education
- *h. Recreation and Outdoor Education
- i. Rhythms
- j. Safety, First Aid and Athletic Injuries
- k. Games and Lead-up Activities of Low Organization
- *l. Team Sports

Y. READING

a. Reading Teacher

1. Bachelor's Degree
2. Professional Certificate at the Elementary, Middle School or Secondary level.
3. Minimum qualifying score on the State Board of Education required examination.
4. Two years of successful teaching experience.
5. Twelve semester hours as indicated below:

	<u>Semester Hours</u>
Fundamentals of Basic Reading Instruction	3
Diagnosis and Correction of Reading Difficulties	3
Practicum in Reading	3
Methods and Materials of Reading Instructions	3

b. Reading Consultant

1. Bachelor's Degree
2. Professional Certificate at the Elementary, Middle School or Secondary level.
3. Minimum qualifying score on the State Board of Education required examination.
4. Five years of successful teaching experience.
5. Twelve semester hours in courses required for Reading Teacher.
6. Twelve hours of graduate credit as indicated below:

	<u>Semester Hours</u>
Organization and Supervision of Reading Programs	3
Testing and Measurements	3
Educational Psychology	3
Reading in the Secondary School	3

READING (continued)

c. Reading Coordinator or Director

1. Bachelor's Degree
2. Professional Teaching Certificate at the Elementary, Middle School or Secondary level.
3. Minimum qualifying score on the South Carolina State Board of Education required examination.
4. Five years of successful teaching experience.
5. Twenty-four semester hours in courses specified for Reading Teacher and Reading Consultant.
6. Twelve hours of graduate credit as indicated below:

Semester Hours

Administration and Supervision	3
Curriculum Development	3
Research and Literature in Reading	3
Fundamentals of Guidance	3

d. Reading Clinician

1. Bachelor's Degree
2. Professional Certificate at the Elementary, Middle School or Secondary level.
3. Minimum qualifying score on the South Carolina State Board of Education required examination.
4. Two years of successful teaching experience.
5. Thirty-six semester hours in courses specified for Reading Teacher, Reading Consultant, and Reading Coordinator or Director.
6. Eighteen hours of graduate credit as indicated below:

Semester Hours

Advanced Clinical Testing, including individual intelligence testing	3
Exceptional Child	3
Personality and Abnormal Psychology	3
Psychology of Reading	3
Advanced Course in Remedial Reading	3
Advanced Practicum	3

Z. SCHOOL ATTENDANCE SUPERVISOR

1. Bachelor's Degree
2. Professional Certificate at the Elementary, Middle School or Secondary level.

3. Specialized Preparation - 24 Semester Hours

Semester Hours

Courses to be selected from the following:

*Field Practicum In the area of Attendance Supervisor or Social Work	6
Social Case Work	3
Introduction to Sociology	3
Welfare Services	3
Community Structure and Organizations	3
Social and Child Welfare	3
Sociology of Child Development	3
Techniques of Guidance and Counseling	6
Educational Sociology	3
General School Administration	3
Approved Electives (To come from Psychology, Sociology, Social Psychology, or Anthropology)	3

*Practicum is required.

AA. SOCIAL SCIENCES

1. Bachelor's Degree
2. Professional Certificate at the Elementary, Middle School or Secondary level.
3. Minimum qualifying score on the State Board of Education required examination.

4. Specialized Preparation - 30 Semester Hours Semester Hours
(For all Social Studies in High School)

United States History	6
European History	6

Electives from Economics, Government, Geography, and Sociology (not more than 6 hours in any one field)	12
--	----

Electives from Economics, Geography, Government, History Psychology, Sociology, and History of Religion	6
--	---

History - 18 Semester Hours

United States History	6
European History	6
Electives from History and/or Government	6

One Social Studies Field - 12 Semester Hours

Certification will be granted in any one of the specific subjects - Economics, Geography, Government, Psychology, and Sociology - for which 12 semester hours are presented.

BB. SCHOOL SOCIAL WORKER – CLASS III

1. Bachelor's Degree
2. Professional Certificate at the Elementary, Middle School or Secondary level.

3. Specialized Preparation - 30 Semester Hours Semester Hours

Field Practicum in Social Work in a school setting or in social agency dealing with children or adolescents	6
Introduction to Social Welfare as a Social Institution	3
Community Structure and Organization	3
The Family	3
Racial and Ethnic Minorities	3
Social Problems	3
Abnormal Psychology	3

Two courses to be elected from the following:

Statistics and/or Research	3
Human Behavior	3
Special Area Courses in Social Work or Social Welfare Studies	3
Juvenile Delinquency or Criminology	3
Cultural Anthropology	3
Social Psychology	3
Personality Theory	3

CC. SCHOOL SOCIAL WORKER – CLASS II

1. Qualifications to hold the certificate for School Social Worker Class III.
2. Eighteen semester hours of graduate credit in the foundation courses of a program leading to a Master of Social Work Degree.
3. Two years of Experience as a School Social Worker Class III.

DD. SPEECH CORRECTIONIST

1. Bachelor's Degree
2. Professional Certificate at the Elementary, Middle School or Secondary level.
3. Minimum qualifying score on the State Board of Education required examination.
4. Endorsement of training institution certifying competence in conducting speech therapy in public school situations.

5. <u>Specialized Preparation - 36 Semester Hours</u>	<u>Semester Hours</u>
a. Directed Teaching in Speech Correction	6
(Clinical Practicum - 200 clock hours under supervision of qualified therapist. It is recommended that a minimum of 90 hours of the practicum be obtained in a public school situation.)	
b. Basic Area	6
*(1) Anatomy, physiology, mechanics, and function of the ear and vocal mechanism (2) Phonetics (3) Semantics (4) Speech and Voice Science (5) Psychology of Speech (6) Experimental Phonetics	
*Required	
c. Speech Pathology and/or Correction courses	12
*(1) Stuttering *(2) Articulation--physical and psychogenic causes and correction (3) Voice Disorders (4) Cleft Palate (5) Aphasia (6) Cerebral Palsy (7) Psychogenic Speech Problems (8) Pathological Speech Problems	
*Required. Any practicum received in connection with course work in these content areas may be counted in calculating the 200 clock hours of practicum required in Section 3.	

SPEECH CORRECTIONIST (continued)Semester Hours

- | | | |
|----|--|---|
| d. | Audiology | 3 |
| | (1) Testing of Hearing | |
| | (2) Introduction of Audiology | |
| | (3) Auditory Training | |
| | (4) Speech Reading | |
| | (5) Speech for the Acoustically Handicapped | |
| e. | Psychology | 6 |
| | (1) Human Growth and Development
(May be counted in professional requirements.) | |
| | *(2) Psychology of Adjustment | |
| | *(3) Abnormal Psychology | |
| | *Either (2) or (3) is required. | |
| f. | Basic Course in Public Speaking | 3 |

EE. SPEECH AND DRAMA

- | | | |
|----|--|-----------------------|
| 1. | Bachelor's Degree | |
| 2. | Professional Certificate at the Elementary, Middle School or Secondary level. | |
| 3. | Minimum qualifying score on the State Board of Education required examination. | |
| 4. | <u>Specialized Preparation - 18 Semester Hours</u> | <u>Semester Hours</u> |
| | Speech Fundamentals (Voice and Diction) | 3 |
| | Public Speaking | 3 |
| | Acting | 3 |
| | Dramatic Production | 3 |
| | Dramatic Literature or History of the Theater | 3 |
| | Speech or Drama elective | 3 |

FF. CLASS I-S: SPECIALIST (Master's degree plus thirty semester hours of graduate credit)

1. An applicant for the Class I-S credential must hold a Class I Professional academic certificate.
2. An applicant may qualify for the Class I-S (Specialist) credential by meeting one of the following:
 - a. Earning an advanced certificate or degree in a State Board of Education approved sixth-year program of studies in a regionally accredited institution of higher education.
 - b. Completing two master's degrees to include a total of at least sixty graduate semester hours.
 - c. Completing a master's degree that contains at least sixty graduate semester hours.
 - d. Completing a thirty semester hour sequence of graduate studies in addition to a master's degree distributed as follows:

Semester Hours

- | | |
|---|-------|
| 1. Subject matter courses in <u>one</u> designated area | 21-30 |
| 2. Professional education electives or related fields | 0-9 |

REQUIREMENTS
FOR
TEACHER EDUCATION AND CERTIFICATION

PART THREE - REQUIREMENTS FOR INITIAL CERTIFICATION AT THE ADVANCED LEVEL (R43-64)

An applicant for certification at the advanced level must meet the requirements specified in R43-50 through R43-59. In addition, specific academic requirements are provided as follows.

A. ADMINISTRATION

a. Elementary School Principal and Supervisor

For In-State Applicants

1. Valid South Carolina teacher's Grade A or Professional Certificate at the Elementary level.

For Out-of-State Applicants

1. Applicant must meet all requirements for a valid South Carolina teacher's Grade A or Professional Certificate at the Elementary level, except that a minimum qualifying score on the area administrator's examination adopted by the State Board of Education may be submitted in lieu of the examination score required for the teacher's Professional Certificate.
2. Applicant shall submit a minimum qualifying score on the approved area administrator's examination adopted by the State Board of Education for use in South Carolina.
3. Three years of teaching experience including at least one year of teaching in grades K-8.
4. Completion of an advanced program approved for the training of elementary principals and supervisors.

b. Secondary School Principal and Supervisor

For In-State Applicants

1. Valid South Carolina teacher's Grade A or Professional Certificate at the Secondary level.

For Out-of-State Applicants

1. Applicant must meet all requirements for a valid South Carolina teacher's Grade A or Professional Certificate at the Secondary level, except that a minimum qualifying score on the area administrator's examination adopted by the State Board of Education may be submitted in lieu of the examination score required for the teacher's Professional Certificate.
2. Applicant shall submit a minimum qualifying score on the approved area administrator's examination adopted by the State Board of Education for use in South Carolina.
3. Three years of teaching experience including at least one year of teaching experience in grades 9-12.
4. Completion of an advanced program approved for the training of secondary principals and supervisors.

ADMINISTRATION (continued)

c. School Superintendent

For In-State Applicants

1. Valid South Carolina principal's or teacher's Grade A or Professional Certificate.

For Out-of-State Applicants

1. Applicant must meet all requirements for a valid South Carolina principal's or teacher's Grade A or Professional Certificate, except that a minimum qualifying score on the area administrator's examination adopted by the State Board of Education may be submitted in lieu of the examination score required for the teacher's Professional Certificate.
2. Applicant shall submit a minimum qualifying score on the approved area administrator's examination adopted by the State Board of Education for use in South Carolina.
3. Seven years experience as a teacher or administrator with at least two years as a school administrator.
4. Completion of an advanced program approved for the training of school superintendents.

ADMINISTRATION (continued)

d. Vocational Center Director

1. Hold a valid secondary principal's certificate and certification in one of the following areas:

Agriculture
Home Economics
Industrial Arts
Business and Office Occupations
Marketing and Distributive Education
Trade and Industrial Education

OR

2. Hold a valid secondary principal's certificate and have three years of experience as a Director or as an Assistant Director in a Vocational Center.

OR

3. Hold a Master's degree from a NASDTEC or NCATE approved program in Vocational Education, including fifteen semester hours of administration, and certification in one of the following areas:

Agriculture
Home Economics
Industrial Arts
Business and Office Occupations
Marketing and Distributive Education
Trade and Industrial Education

The fifteen semester hours of administration required above are to be selected from the areas listed below:

General School Administration
School Personnel Administration
Techniques of Supervision
School Law
School Finance
Human Growth and Development
Curriculum Development

AND

Submit a minimum qualifying score on the approved area administrator's examination adopted by the State Board of Education for use in South Carolina.

Submit evidence of teaching experience as required for a secondary principal's certificate.

Provided, that, the certification requirements shall not affect any person who has served as a Vocational Center Director during the school year immediately preceding the time of mandatory implementation.

B. ELEMENTARY/SECONDARY GUIDANCE

1. Master's Degree
2. Minimum qualifying score on the State Board of Education required examination.
3. Completion of an advanced program approved for the training of Guidance Counselors.

C. SCHOOL PSYCHOLOGIST I

1. Master's Degree
2. Minimum qualifying score on the State Board of Education required examination.
3. Completion of an advanced program approved for the training of School Psychologists.

D. SCHOOL PSYCHOLOGIST II

1. Specialist Degree
2. Minimum qualifying score on the State Board of Education required examination.
3. Completion of an advanced program approved for the training of School Psychologists.

E. SCHOOL PSYCHOLOGIST III

1. Earned Doctorate Degree
2. Minimum qualifying score on the State Board of Education required examination.
3. Completion of an advanced program approved for the training of School Psychologists.

F. SCHOOL SOCIAL WORKER – CLASS I

1. Master of Social Work degree from a college or university accredited for the preparation of social workers by the National Council on Social Work Education.

G. SPEECH CORRECTIONIST

1. Master's Degree
2. Minimum qualifying score on the State Board of Education required examination.
3. Completion of an advanced program approved for the training of Speech Correctionists.

REQUIREMENTS
FOR
TEACHER EDUCATION AND CERTIFICATION

PART FOUR - REQUIREMENTS FOR TRADE AND INDUSTRIAL CERTIFICATION (R43-63)

Trade certificates are issued in classes based on educational background and experience in the trade in which the certificate is requested. The requirements for Teacher Education and Certification, PART ONE - CERTIFICATION REGULATIONS, apply to all trade and industrial certified personnel unless specifically addressed in this section.

I. REQUIREMENTS FOR CERTIFICATION

- A. Verification of all work experience in the field for which applicant wishes to be certified. Work experience completed while in Armed Forces may be validated by providing official military documents certified as a true copy by a notary public. These documents must show what the work experience was and the time served in that field.
- B. Two (2) recommendations from employers in the technical field for which the applicant wishes to be certified.
- C. Official copy of high school diploma or State High School Equivalency Certificate.
- D. Official transcripts of any college or technical college credit. Transcripts must be received unopened from the registrar and bear the seal of the issuing institution.
- E. Copies of certificates of completion of any industry sponsored training must be mailed directly from the sponsoring company. Copies certified as a true copy of the original by a notary public may be provided by the applicant.
- F. Successful completion of the trade competency examination and the Education Entrance Examination. Examinations not successfully completed prior to initial application for certification must be completed before full certification is granted.
- G. Applicants in Cosmetology and Barbering shall provide a copy of their Cosmetic Art Board or Barber Board teacher's license. This copy must be certified as a true copy by a notary public. This is used in lieu of the trade competency examination.
- H. Applicants in Health Occupations shall provide a copy of their State Board of Nursing Registered Nurse's License. This copy must be certified as a true copy by a notary public. This is used in lieu of the trade competency examination.
- I. Applicants as Dental Laboratory Technicians shall provide a copy of the State Board of Dentistry certificate. This copy must be certified as a true copy by a notary public. This is used in lieu of the trade competency examination.
- J. Successful completion of eighteen (18) semester hours of approved professional education course work required for full certification shall be selected from an Approved List of Courses developed by a trade certification committee appointed by the Director of the Office of Vocational Education and reviewed and approved by the State Department of Education. If the eighteen (18) semester hours have not been completed at the time of initial application for certification, the hours must be completed before full certification is granted.

II. REQUIRED CERTIFICATION EXAMINATIONS

There are two examinations required of all teachers certified under the Trade and Industrial Certification process (the Trade Competency Examination and the Education Entrance Examination).

A. TRADE COMPETENCY EXAMINATION

Successful completion of the required Trade Competency Examination is a prerequisite to issuance of the full five-year teaching credential. The required examination and minimum qualifying scores acceptable for certification in each area are determined by the South Carolina State Board of Education. This examination must be taken and passed before or during the first year of employment as a Trade and Industrial teacher.

B. EDUCATION ENTRANCE EXAMINATION

Successful completion of the mandated Education Entrance Examination is prerequisite to issuance of the first full five-year teaching certificate. The required minimum qualifying score is determined by the South Carolina State Board of Education. This examination must be taken before or during the first year of employment. A passing score must be achieved by the end of the fifth year of employment.

III. EDUCATION AND WORK EXPERIENCE REQUIRED FOR CERTIFICATE CLASSIFICATION

The classification of a teaching certificate is determined by the applicant's level of formal education and formal work experience and the degree to which that education and formal work experience is appropriate to the area in which certification is desired. The requirements for achieving these classifications are to be met in conjunction with the previously stated requirements. The Trade and Industrial teaching certificates classifications are as follows:

A. CLASS I-ADVANCED T & I

An applicant shall have an earned Doctorate and shall meet requirements for an initial area of certification as adopted by the South Carolina State Board of Education (plus required work experience).

B. CLASS I-SPECIALIST T & I

An applicant shall have a Master's degree plus 30 semester hours of graduate credit in a planned program approved by the State Board of Education. A minimum of 60 semester hours total is required. The applicant must also meet the requirement for an initial area of certification as adopted by the South Carolina State Board of Education (plus required work experience).

An applicant may qualify for the Class I-S (Specialist) certificate by:

1. Earning an advanced certificate or degree in a State Board of Education approved sixth-year program of studies in a regionally accredited institution of higher education, or

2. Completing a thirty (30) semester hour sequence of graduate studies above the Masters, distributed as follows:

Semester Hours

- | | | |
|-----|--|-------|
| (a) | Professional education courses in the following areas: | |
| | Nature of the Learner | 6-9 |
| | Psychology of Learning | |
| | Curriculum | |
| | School and Society | |
| (b) | Subject matter courses in <u>one</u> area | 18-21 |
| (c) | Related fields, Humanities, or Fine Arts | 3-6 |

C. CLASS I-T & I

Shall include a Master's Degree in an appropriate field plus one (1) year of full-time experience in that field or completion of a six-semester hour supervised work experience program in that area of specialty through an approved teacher education program

OR

A Bachelor's Degree and eighteen (18) semester hours post-graduate credits in an appropriate field plus two years of full-time work experience in that field

OR

A Bachelor's Degree in an appropriate field plus four (4) years of full-time work experience in that field

OR

Successful completion of three years of college (ninety-six (96) semester hours or equivalent) in an approved program plus six (6) years full-time work experience in that field

OR

Successful completion of two (2) years (sixty-four (64) semester hours or equivalent) in an approved college or vocational-technical, post-secondary program plus eight (8) years of full-time work experience in that field

OR

Ten (10) years of successful work experience in the trade employed to teach, a high school diploma or equivalent, plus a minimum of thirty-two (32) semester hours as determined by Consultant, Teacher Education Programs, and including one (1) year of supervisory experience.

D. CLASS II-T & I

Shall include a Bachelor's Degree and eighteen (18) semester hours post-graduate credits in an appropriate field plus one (1) year of full-time experience in that field or completion of a six-semester hour supervised work experience program in that area of specialty through an approved teacher education program

OR

A Bachelor's Degree in an appropriate field plus two (2) years full-time work experience in that field

OR

Successful completion of three (3) years of college (ninety-six (96) semester hours or equivalent) in an approved program plus four (4) years full-time work experience in that field

OR

Successful completion of two (2) years (sixty-four (64) semester hours or equivalent) in an approved college or vocational-technical, post-secondary program plus six (6) years full-time work experience in that field

OR

Successful completion of one (1) year (thirty-two (32) semester hours or equivalent) in an approved college or vocational-technical, post-secondary program plus eight (8) years of full-time work experience in that field

OR

Ten (10) years of successful full-time work experience in the trade employed to teach plus a high school diploma or equivalent.

E. CLASS III-T & I

Shall include a Bachelor's Degree in an appropriate field plus one (1) year of full-time experience in that field or completion of a six (6) semester hour supervised work experience program in that area of specialty through an approved teacher education program

OR

Successful completion of three (3) years of college (ninety-six (96) semester hours or equivalent) in an approved program plus two (2) years of full-time work experience in that field

OR

Successful completion of two (2) years (sixty-four (64) semester hours or equivalent) in an approved college or vocational-technical, post-secondary program plus (4) years of full-time work experience in that field

OR

Successful completion of one (1) year (thirty-two (32) semester hours or equivalent) in an approved college or vocational-technical, post-secondary program plus six (6) years of full-time work experience in that field

OR

Eight (8) years of successful full-time work experience in the trade employed to teach plus a high school diploma or equivalent.

IV. PROVISIONAL CERTIFICATES

To provide for persons who may wish to enter the teaching profession but who have not met fully the requirements for a T & I teaching certificate, a system of one-year Provisional Certificates is provided:

A. GENERAL CATEGORY

Provisional certificates will be issued in the above five (5) classifications if the following conditions are met:

1. Verification of full-time work experience as required for certification.
2. Two (2) references from person having first-hand knowledge of the applicant's technical experience.
3. Official verification of all formal education.
4. Term of issuance--one year.

B. RENEWAL REQUIREMENTS FOR PROVISIONAL CERTIFICATES

1. First year provisional--valid one year
 - a. Attain minimum qualifying score acceptable on the trade competency exam in the area for which provisional certification is held.
 - b. Earn six (6) semester hours of approved professional education course work. Three (3) of the six (6) must be in Methods of Teaching Trade and Industrial Education subjects.
 - c. Completion of the Education Entrance Examination (EEE). A State Board of Education acceptable score is not mandated until the end of the fifth year of employment; however, it is mandated that the test be taken during the first year of employment as a teacher.

2. Fifth year renewal--valid five (5) years

The Trade and Industrial Certificate is renewed on July 1 of the sixth year if the instructor has completed (18) semester hours of approved professional development course work including the first six (6) semester hours and attained an acceptable score on the Trade and Industrial Competency Examination and the Education Entrance Examination.

V. ADVANCEMENT OF CERTIFICATES

A trade certificate may be advanced to the next higher class but no higher than a Class I upon completion of eighteen (18) semester hours of approved professional education course work. The Office of Vocational Education will publish annually a list of approved courses reviewed and approved by the State Department of Education. Teachers who have earned the eighteen (18) semester hours of professional education course work required for initial certification and have not attained Class I certification may advance their certificate by earning an additional eighteen semester hours. Half of this eighteen (18) semester hours block may be in course work appropriate to the teacher's area or areas of certification. Credit through completion of challenge examinations or granted for work experience will not be counted for class advance purposes. Supervisory development, State Department renewal credit, and local district renewal points training programs cannot be counted for class advance purposes.

Trade and Industrial certificates may be advanced to a Class I--Specialist by completing a Master's degree plus thirty (30) semester hours of graduate credit in a planned program approved by the State Board of Education. The Class I--Advanced T & I may be attained by having an earned doctorate and meeting requirements for an initial area of certification.

VI. ADDITIONAL REGULATIONS

A. CORRESPONDENCE SCHOOLS

If courses are in the trade in which the applicant teaches or is in general education, upon presentation of substantiating evidence correspondence courses will be accepted as renewal credit.

Not more than twenty-five (25) percent of the college credits listed for any specific requirement may be earned through correspondence except those meeting a six (6) hour certificate renewal requirement. Three (3) semester hours by correspondence will be accepted.

B. SUPERVISED SKILL UPDATE

Three hundred twenty (320) clock hours of work experience in the trade being taught can be counted to substitute for three (3) semester hours of approved renewal credit. Self employment experience is not acceptable. The proposed work experience must show that appropriate new skills will be developed. This allowance is to be made only (1) time during any five (5) year valid period. Prior application and approval is required for this credit.

C. PREVOCATIONAL EDUCATION ENDORSEMENT

Upon written request teachers holding a valid South Carolina T and I certificate may be issued the prevocational endorsement.

D. APPROVED SUBJECT AREA WORK EXPERIENCE COMPLETED FIVE (5) YEARS PRIOR TO APPLICATION

Subject area work experience used to meet certification requirements must have been completed within five (5) years of making application for certification.

E. PART-TIME WORK EXPERIENCE

Part-time work experience cannot represent more than fifty (50) percent of the work experience requirements for any class of certificate.

F. CONTINUING EDUCATION UNITS

Continuing Education courses may be accepted when it is earned in the content of the specialized body of knowledge and is approved by the teacher education consultant, Office of Vocational Education, South Carolina Department of Education.

G. STUDENT TEACHING

Trade and Industrial certified personnel are not required to have student teaching.

H. ACQUIRING ADDITIONAL AREAS OF TRADE AND INDUSTRIAL CERTIFICATION

A person who holds a valid South Carolina Trade and Industrial teaching certificate upon written request and payment of the required fee for each may add additional endorsements in accordance with the following criteria.

1. Verification of full-time work experience as required for certification

AND

2. Two (2) references from persons having first-hand knowledge of the applicant's work experience

AND

3. Attain at least the minimum qualifying score on the required trade competency examination.

VII. AREAS AND CODES FOR TRADE AND INDUSTRIAL CERTIFICATION

AA	Agricultural Mechanics
AC	Health Occupations
AG	Air Conditioning & Refrigeration
AH	Appliance Repair
AJ	Auto Body & Fender
AK	Auto Mechanics
AL	Masonry
AM	Building Construction/Carpentry
AN	Business Machine Repair
AP	Cabinet Making
AQ	Commercial Cooking
AT	Cosmetology
AU	Drafting
AV	Electricity
AW	Electronics
AX	Graphic Communications
AY	Industrial Sewing
BA	Machine Shop
BB	Painting & Decorating
BC	Plumbing
BD	Radio & TV Repair
BE	Sheet Metal
BF	Small Engine Repair
BG	Tailoring
BH	Textiles
BJ	Tilesetting
BK	Welding
BN	Commercial Art
BM	Prevocational Education
BQ	Shoe Repair
BP	Barbering
CA	Diesel Mechanics
CB	Industrial Maintenance Mechanics
CC	Marine Engine Repair
CD	Heavy Equipment Operator
CE	Heavy Equipment Mechanic
CF	Dental Laboratory Technician
CG	Data Processing

APPENDICES

APPENDIX A:

MINIMUM REQUIRED SCORES ON APPROPRIATE TEACHING AREA EXAMINATIONS

In addition to the completion of specified scholastic requirements, an individual applying for teacher certification must present the minimum required score on the appropriate teaching area examination as established by the South Carolina State Board of Education.

A. National Teacher Examinations (NTE)

A score on the Teaching Area Examination of the National Teacher Examinations is required for certification in those areas for which an appropriate teaching area examination exists and has been validated for use in South Carolina. Minimum required scores on the appropriate Teaching Area Examinations are as follows:

<u>Area of Certification</u>	<u>Teaching Area Examination</u>	<u>Required Score</u>
Accounting and Related Economics Administration	Business Education	540
Elementary School Principal and Supervisor	Educational Administration and Supervision	590
Secondary School Principal and Supervisor	Educational Administration and Supervision	590
School Superintendent	Educational Administration and Supervision	590
Vocational Center Director	Educational Administration and Supervision	590
Advanced Fine Arts		
Art	Art Education	500
Music	Music Education	480
Art	Art Education	500
Biology	Biology and General Science	590
Business Education	Business Education	540
Chemistry	Chemistry, Physics and General Science	570
Early Childhood Education	Early Childhood Education	520
Educable Mentally Handicapped	Education of the Mentally Retarded	590
Economics	Social Studies	550
Elementary Education	Education in the Elementary School	540
English	English, Language and Literature	500
French	French	520
General Mathematics	Mathematics	520
General Science	Biology and General Science	590
	or	
	Chemistry, Physics and General Science	570
Generic Special Education	Special Education	600
Geography	Social Studies	550
Government	Social Studies	550

<u>Area of Certification</u>	<u>Teaching Area Examination</u>	<u>Required Score</u>
Guidance		
Elementary Guidance	Guidance Counselor	550
Associate Guidance	Guidance Counselor	550
Secondary Guidance	Guidance Counselor	550
Advanced Guidance Secondary	Guidance Counselor	550
History	Social Studies	550
Home Economics	Home Economics Education	540
Industrial Technology	Industrial Arts Education	570
Language Arts-Middle School	English, Language and Literature	500
Mathematics	Mathematics	560
Media Communication Specialist	Media Specialist, Library and Audio-Visual Services	590
Media Specialist/Library Science	Media Specialist, Library and Audio-Visual Services	590
Music Education - Choral	Music Education	480
Music Education - Instrumental	Music Education	480
Music Education - Piano	Music Education	480
Music Education - Violin	Music Education	480
Music Education - Voice	Music Education	480
Physical Education	Physical Education	590
Physics	Chemistry, Physics and General Science	570
Reading		
Reading Teacher	Introduction to the Teaching of Reading	500
Reading Consultant	Introduction to the Teaching of Reading	500
Reading Coordinator or Director	Introduction to the Teaching of Reading	500
Reading Clinician	Introduction to the Teaching of Reading	500
Science (Including Middle School)	Biology and General Science or Chemistry, Physics and General Science	590
Social Studies (Including Middle School)	Social Studies	550
Sociology	Social Studies	550
Spanish	Spanish	520
Speech Correctionist	Speech-Language Pathology	510
Trainable Mentally Handicapped	Education of the Mentally Retarded	590

B. NTE - State-Sponsored Testing Program

The following examinations are offered as part of the National Teacher Examination State-Sponsored Testing Program. Minimum scores will be required for certification as indicated.

<u>Area of Certification</u>	<u>Teaching Area Examination</u>	<u>Required Score</u>
Distributive Education	Marketing and Distributive Education	640
Emotionally Handicapped	Teaching Emotionally Disturbed Students	680
Health	Health Education	710
Hearing Handicapped	Teaching Hearing Impaired Students	620
Learning Disabilities	Teaching Learning Disabled Students	670
Orthopedically Handicapped	Teaching Orthopedically Disabled Students	630
Psychology	Psychology	720
School Psychologist	School Psychologist	660
Visually Handicapped	Teaching Visually Impaired Students	690

C. South Carolina Teaching Area Examinations

The following South Carolina Teaching Area Examinations and minimum scores will be required for certification as indicated.

<u>Area of Certification</u>	<u>Teaching Area Examination</u>	<u>Required Score</u>
* German	German	100
* Latin	Latin	70
** Trade and Industrial fields (29 specific fields)	Trade and Industrial Competency Exams	650
* Contact Educational Testing Service in Atlanta, Georgia.		
** Contact S. C. Department of Education, Office of Vocational Education.		

D. Other

Certification examinations for the areas of Agriculture, Attendance Supervisor, School Social Worker I, II, or III, and Speech and Drama are unavailable at this time. Persons seeking certification who meet all requirements for certification in effect on the date of receipt of all required documentation other than the certification test score shall qualify for a Conditional Certificate valid for one year. This Conditional Certificate shall be renewable annually upon written request from the teacher until the State Board of Education adopts an examination which has been validated for certification purposes with minimum qualifying scores. Upon adoption by the State Board of Education of the validated examinations and minimum qualifying score, teachers holding the Conditional Certificate will be required to take the designated area examinations and present the required score to be issued a Professional Certificate.

APPENDIX B:

BASIS FOR DETERMINING CLASS OF TRADE AND INDUSTRIAL CERTIFICATE TO BE ISSUED-- SUMMARY

CLASSES	Based on Combination of Approved Post Secondary Education and Trade-Related Work Experience		Based on Trade- Related Work Experience Only
	Semester Hours or Approved College or Technical Education Courses	Years of Work Experience in Field For Which Certifying	Years of Work Experience in Field
CLASS III	Bachelor's degree in appropriate field plus one year work experience 96 hours (3 years) plus 2 years work experience 64 hours (2 years) plus 4 years work experience 32 hours (1 year) plus 6 years work experience		8 years
CLASS II	Bachelor's degree plus 18 hours in appropriate field plus one year work experience Bachelor's degree plus 2 years work experience 96 hours (3 years) plus 4 years work experience 64 hours (2 years) plus 6 years work experience 32 hours (1 year) plus 8 years work experience		10 years
CLASS I	Master's degree in appropriate field plus one year work experience Bachelor's degree plus 18 hours plus 2 years work experience Bachelor's degree plus 4 years work experience 96 hours (3 years) plus 6 years work experience 64 hours (2 years) plus 8 years work experience 32 hours (1 year) plus 10 years work experience		Not Applicable
CLASS I-S SPECIALIST	An applicant shall have a Master's degree plus 30 semester hours of graduate credit in a planned program approved by the State Board of Education. A minimum of 60 semester hours total is required. The applicant must also meet the requirements for an initial area of certification as adopted by the South Carolina State Board of Education (plus required work experience).		Not Applicable
CLASS I ADVANCED	An applicant shall have an earned Doctorate and shall meet requirements for an initial area of certification as adopted by the South Carolina State Board of Education (plus required work experience).		Not Applicable

APPENDIX C:

AREAS OF CERTIFICATION AND CERTIFICATION CODES

Elementary.....	01
Middle School Language Arts	1A
Middle School Mathematics (Discontinued) ..	1B *
Middle School Science	1C
Middle School Social Studies	1D
Generic Special Education	02
Special Education (EMH).....	2A
Special Education (Visually Handicapped).....	2B
Special Education (TMH).....	2C
Special Education (Hearing Handicapped)	2D
Special Education (Emotionally Handicapped).....	2E
Special Education (Orthopedically Handicapped)	2F
Special Education (Learning Disabilities).....	2G
Speech Correctionist	03
English.....	04
French.....	05
Latin.....	06
Spanish.....	07
German.....	08
Russian.....	09
Mathematics.....	10
General Mathematics.....	11
Science.....	12
General Science.....	13
Biology.....	14
Chemistry	15
Physics	16
Earth Science (Discontinued).....	17 *
Social Studies.....	20
History	21
Economics.....	23
Geography.....	24
Government.....	25
Psychology.....	26
Sociology.....	27
Industrial Technology Education.....	29
Agriculture	30
Agricultural Mechanics.....	31
Distributive Education.....	32
Diversified Occupations	33
Animal Science.....	34
Home Economics.....	35
Industrial Arts (Discontinued)	36 *
Environmental Science and Natural Resources	37
Forestry.....	38
Horticulture.....	39
Office Occupations (Discontinued)	40 *
Shorthand (Discontinued).....	41 *
Typing (Discontinued).....	42 *

Accounting (Discontinued).....	43	*
Accounting and Related Business (Discontinued).....	44	*
Secretarial Science (Discontinued).....	45	*
Data Information Processing.....	46	
Business Education.....	47	
Accounting and Related Economics.....	48	
Advanced Fine Arts.....	49	
Art.....	50	
Music Education - Choral.....	51	
Music Education - Piano.....	52	
Music Education - Voice.....	53	
Music Education - Instrumental.....	54	
Music Education - Violin.....	56	
Speech and Drama.....	57	
Media Supervisor.....	59	
Media Specialist.....	60	
Teacher-Librarian (Discontinued).....	61	*
Media Communication Specialist.....	62	
Driver Training.....	63	
Health.....	64	
Health and Physical Education (Discontinued).....	65	*
Health and PE Part Time (Discontinued).....	66	*
Physical Education.....	67	
School Psychologist I.....	69	
Superintendent.....	70	
Elementary Principal.....	71	
Secondary Principal.....	72	
Elementary Supervisor.....	73	
Secondary Supervisor.....	74	
Attendance Supervisor.....	75	
Vocational Center Director.....	76	
School Psychologist III.....	78	
Reading Teacher.....	80	
Reading Consultant.....	81	
Reading Coordinator or Director.....	82	
Reading Clinician.....	83	
School Psychologist II.....	84	
Early Childhood Education.....	85	
Elementary Guidance Counselor.....	86	
Educational Evaluator (Discontinued).....	87	*
Associate Guidance (Secondary).....	88	
Guidance (Secondary).....	89	
Advanced Guidance (Secondary).....	90	
School Social Worker III.....	91	
School Social Worker II.....	92	
School Social Worker I.....	93	
Agricultural Mechanics.....	AA	
Health Occupations.....	AC	
Mechanical Drawing.....	AF	
Air Conditioning and Refrigeration.....	AG	
Appliance Repair.....	AH	
Auto Body and Fender.....	AJ	
Auto Mechanics.....	AK	
Brick Masonry.....	AL	

Building Construction (Carpentry)	AM
Business Machine Repair.....	AN
Cabinet Making	AP
Commercial Cooking	AQ
Commercial Photography (Discontinued)	AR *
Cosmetology.....	AT
Drafting	AU
Electricity	AV
Electronics.....	AW
Graphic Communications.....	AX
Industrial Sewing.....	AY
Machine Shop	BA
Painting and Decorating	BB
Plumbing.....	BC
Radio and TV Repair.....	BD
Sheet Metal.....	BE
Small Engine Repair.....	BF
Tailoring.....	BG
Textiles.....	BH
Tilessetting	BJ
Welding.....	BK
Cooperative Training (Discontinued)	BL *
Prevocational.....	BM
Commercial Art	BN
Barbering.....	BP
Shoe Repair.....	BQ
Diesel Mechanics	CA
Industrial Maintenance Mechanics.....	CB
Marine Engine Repair.....	CC
Heavy Equipment Operator.....	CD
Heavy Equipment Mechanic.....	CE
Dental Laboratory Technician.....	CF
Data Processing.....	CG

* Acceptable areas of certification that are noted as discontinued are no longer issued by the Office of Teacher Certification. Personnel who hold current certification with endorsement in these areas will be certified to teach any course for which the endorsement is acceptable certification.